

Automated Website Emails

Overview

Set email defaults for your website. Choose the sender address for all automated emails, specify who receives copies after media downloads, and define where new-registration notifications are sent.

Create an email address

In Backstage, you can define email addresses for various situations in your webshop. Some emails serve purely as notifications, while others require follow-up actions.

To configure the email address settings, proceed as follows:

1. Navigate to **Web > Settings > Email Addresses**
2. *Optional for multiple websites:* from the **Website** dropdown, select the site for which you want to configure email settings.
3. Enter email addresses into the corresponding fields:
 - **Sender of all System Emails**
Specify the email address and name to use for automated emails, such as IP lock notifications or fee inquiries.
 - **Download Emails**
Enter the email address and name of the person who should receive a copy of all ZIP download emails sent to customers.
 - **User Registration**
When a new user registers, their data is stored under **Sales > Webgate > New Customers**, and the user receives a confirmation email.
Define the email address and name that should receive notifications for each new registration.
You can also specify a reply-to email address for these messages.
 - **My-Account Page Changes**
Enter the email address to use when changes are made to a customer account.
4. Click **Save**.

Settings / Email

▼ Website

Drupal Webshop Backe... ▼

▼ Email Addresses

Sender of all System Emails

'From' Address: you@name.tld

'From' Name: Your Name

Download Emails

'CC' Address: ? you@name.tld

'CC' Name: Your Name

User Registration

'BCC' Address: you@name.tld

'BCC' Name: Your Name

Reply To: you@name.tld

My-Account Page Changes

'BCC' Address: you@name.tld

Reply To: you@name.tld

Website email setup window

Note

Separate multiple addresses with a comma.

Note

Most system emails are hardcoded, so you can't edit them through the GUI.

If you want to change a system email template, contact us at support@picturemaxx.com and tell us the text you want us to add.

Example of an automatically sent email

Your basket download in picturemaxx AG archive



Your Name <you@name.tld>

To Elena Koch

Cc you@name.tld



14:31

Hello Elena Koch,

Your images are now available for download:

<https://pmcrew007.wg.picturemaxx.com/redirect.php?8,8b8ccb217675001c44ca76bcd6ae76d3>

Hyperlinks sometimes break in transmission. If clicking the above link does not work, please cut and paste the full link into your browser's address bar.

Thank you for using our archive.

Best regards,

picturemaxx AG

Example of an automatically sent email