

Website Favicon

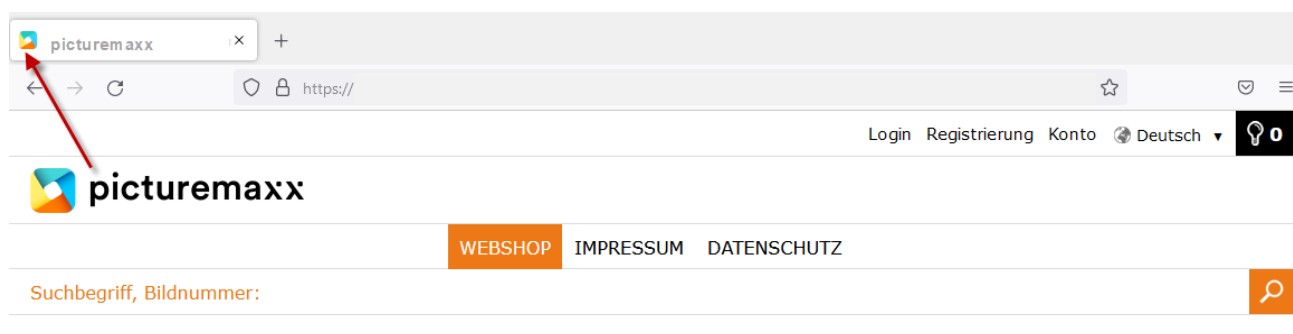
Overview

A favicon is a small icon, usually **16×16 pixels**, that appears in places like your browser's address bar, tabs, or bookmarks. It helps users recognize your website quickly.

Recommended file formats for favicons

We recommend using one of these formats:

- **PNG**: 16 × 16 pixels (256 colors)
- **ICO**: 16 × 16 pixels (256 colors) or 32 × 32 pixels (16 million colors)
- **GIF**: 16 × 16 pixels (256 colors)



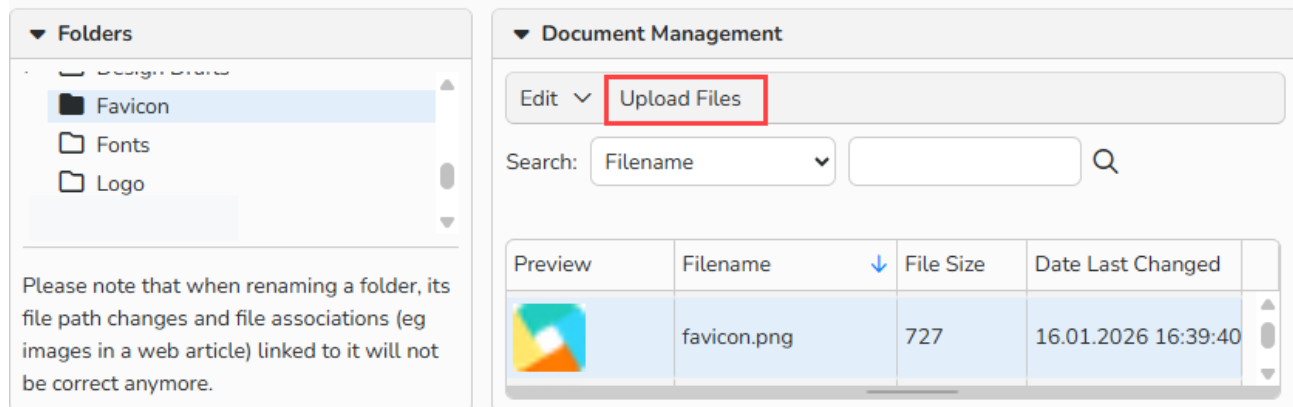
Web page: Logo and Favicon

Upload favicon to Backstage

To use your favicon on the website, you'll first need to upload it to the system. Here's how:

1. Go to **Web > Templates > Document Management**. The *Templates / Document Management* window opens.
2. Click **Upload Files** and add your favicon image.

Templates / Document Management



Templates / Document Management window: Upload and organize files for web content

Add favicon to website

Follow these steps to choose and manage the favicon that appears on your website:

1. Go to **Web > Settings > Layout** and select the **Favicon** tab.
2. If you manage multiple websites: from the **Website** dropdown, select the relevant website.
3. In the **Favicon Preview** panel, click the [...] button to open the **Document Management** window and select the uploaded favicon file.
4. Click **Save** to apply it to your website.

Note

For more details, see the [Document Management](#) FAQ.

Manage favicon

Manage your website's favicon under **Web > Settings > Layout** in the **Favicon** tab.

In the **Favicon Preview** panel, you have the following options:

Change favicon

1. Upload a new file with the the [...] button or from the drop-down menu.
2. Click **Save** to apply it to your website.

Delete favicon

1. Click the delete button to remove the favicon from your website.

2. Click **Save**.
3. After deletion, the favicon will be removed from your website.